

"I don't have enough time to do everything. So I'll delegate some of it. But nobody's competent enough to do it. So I'll have to coach someone. But I don't have enough time to coach.

Aaaaaggghhh!!!'

## **COACHING AND COUNSELLING**

Successful organisations know that success depends on constantly assessing their performance and finding ways to improve. Success often depends on a culture of feedback in which everyone is willing to ask for, receive and give feedback as a means of helping the whole organisation to continuously improve.

This workshop will look at feedback in the two areas of Coaching and Counselling.

## WHO IS IT FOR?

- It is a useful workshop for managers of all levels
- The workshop covers two vital, basic skills for any team leader
- It is an ideal workshop for anyone faced with difficult team members





## WHAT WILL IT COVER?

- Types of feedback
- Feedback groundrules
- Pinch and crunch points
- Counselling skills
- The stages of the counselling interview
- Coaching skills
- Coaching style inventory
- Coaching for performance
- Stages in the coaching structure

## **COURSE DURATION:**

2 DAYS

**NUMBER OF PARTICIPANTS:** 

6-8